

RESOLUTION NO. 2013-35

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE 5 YEAR CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2014-2018 ATTACHED AS EXHIBIT "A;" PROVIDING FOR VILLAGE MANAGER AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Manager has recommended the five year Capital Improvements Plan (the "Plan") for fiscal years 2014-2018, attached as Exhibit "A," in order to provide for a long term plan of proposed capital expenditures, the means and methods of financing the projects, and an action plan for the implementation of the projects; and

WHEREAS, the Village Council recognizes the need to adopt the Plan to address beautification, parks, transportation, drainage, and infrastructure improvements in order to create a desirable high quality of life for the residents; and

WHEREAS, the Village Council has reviewed the Plan and desires to adopt the Plan; and
WHEREAS, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. Each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

Section 2. Capital Improvements Plan Adopted. The Village Council hereby adopts the five year Capital Improvements Plan for fiscal years 2014-2018 attached as Exhibit "A" to this Resolution. In the event there is a surplus or deficit of funds from a capital improvement project, the Village Manager shall have the authority to reallocate funds in order to implement the Capital Improvement Plan.

Section 3. Village Manager Authorized. The Village Manager is hereby authorized to do any and all things necessary to carry out the provisions of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED this 24th day of September, 2013.


MAYOR FRANKLIN H. CAPLAN

ATTEST:



CONCHITA H. ALVAREZ, MMC, VILLAGE CLERK



APPROVED AS TO FORM AND LEGAL SUFFICIENCY:


VILLAGE ATTORNEY



Village of Key Biscayne
Adopted Capital Improvement Plan
Fiscal Years 2014 - 2018

Village of Key Biscayne
Proposed Capital Improvement Plan - Summary
FY2014-FY2018

<u>Encumbered</u>						
<u>FUNDS</u>						
Restricted/Committed Reserves						
Building Inspections	\$756,685					
Capital Lease	\$604,000					
Compensated Absences	\$500,137					
Emergencies	\$4,000,001					
Fire Code Violations	\$116,478					
Fire Grant Revenue (UASI)	\$31,667					
Fire Rescue Transport Fees	\$768,269					
Labor Negotiations	\$90,000					
Law Enforcement Seizures	\$149,240					
Prepays	\$303,918					
Working Capital	\$1,000,000					
Sub-Total Restricted Reserves	\$8,320,395					
		FY2014	FY2015	FY2016	FY2017	FY2018
		FUNDED	Funds Needed	Funds Needed	Funds Needed	Funds Needed
Assigned Reserves						
Calusa Park	\$553,786	\$0	\$0	\$0	\$0	\$0
Community Center Equip Reserve	\$0	\$14,844	\$14,844	\$14,844	\$14,844	\$14,844
Community Center Expansion	\$115,193	\$0	\$0	\$0	\$0	\$0
Completed Project Excess	\$40,000	\$0	\$0	\$0	\$0	\$0
Developer Contribution	\$0	\$0	\$0	\$0	\$0	\$0
Contingencies	\$3,470	\$0	\$0	\$0	\$0	\$0
Educational Initiatives	\$42,187	\$0	\$0	\$0	\$0	\$0
Land Acquisition/Open Space Land Trust	\$1,000,000	\$0	\$0	\$0	\$0	\$0
Landscape Master Plan	\$180,000	\$70,000	\$0	\$0	\$0	\$0
Maint Reserve- Community Center	\$240,508	\$103,828	\$100,000	\$100,000	\$100,000	\$0
Maint Reserve- Fire Station	\$78,756	\$106,266	\$0	\$0	\$0	\$0
Maint Reserve- Police/Admin	\$23,460	\$100,000	\$0	\$0	\$0	\$0
Master Plan Initiatives	\$1,694,757	\$0	\$0	\$0	\$0	\$0
Playing Fields	\$324,349	\$309,641	\$309,641	\$0	\$0	\$0
Recreation Facilities	\$316,517	\$74,613	\$75,000	\$75,000	\$75,000	\$75,000
Traffic Calming Plan	\$15,000	\$120,000	\$120,000	\$120,000	\$120,000	\$120,000
Village Goes Green	\$34,018	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Sub-Total Assigned Reserves	\$4,662,001					
Total Restricted/Assigned	\$12,982,396	\$914,192	\$634,485	\$324,844	\$324,844	\$224,844
Capital Improvement Plan- Encumbrances						
Cultural	\$80,953	\$75,000	\$0	\$0	\$0	\$0
General Government	\$767,132	\$0	\$0	\$0	\$0	\$0
Information Technology	\$141,671	\$235,581	\$9,900	\$41,400	\$20,290	\$15,400
Maintenance	\$338,814	\$198,326	\$40,300	\$40,300	\$40,300	\$40,300
Public Safety- Fire	\$372,208	\$180,847	\$472,628	\$218,777	\$257,128	\$218,777
Public Safety- Police	\$276,335	\$223,275	\$223,275	\$78,400	\$244,500	\$78,400
Public Works	\$1,977,850	\$1,083,445	\$193,650	\$121,745	\$98,805	\$72,000
Recreation and Open Space	\$2,039,008	\$110,000	\$5,000	\$5,000	\$5,000	\$5,000
Sub-Total CIP Encumbrances	\$5,993,971	\$2,106,474	\$944,753	\$505,622	\$666,023	\$429,877
Total	\$18,976,367	\$3,020,666	\$1,579,238	\$830,466	\$990,867	\$654,721

Cultural

Description: Non-Operational	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
VILLAGE ARTWORK- ARTWORK THROUGHOUT THE VILLAGE ONGOING	CIP	\$155,953	\$80,953	\$75,000	\$0	\$0	\$0	\$0
Total Cultural			\$80,953	\$75,000	\$0	\$0	\$0	\$0

Funding Source(s):

*CIP- Capital Improvement Plan

Project Manager: Jud Kurlancheek, Building, Zoning and Planning Director

General Government

Description: Debt Service	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
KEY BISCAYNE SCHOOL IMPROVEMENT MAST HS AND KB K-8 SCHOOL	GFDS, CIP	\$11,500,000	\$767,132	\$0	\$0	\$0	\$0	\$0
Total General Government			\$767,132	\$0	\$0	\$0	\$0	\$0

Funding Source(s):

*CIP- Capital Improvement Plan

*GFDS- General Fund Debt Service

(\$186,763) Debt Service Amt FY2013-2014 General Fund Budget Funds - \$5,575,000 Loan

Project Manager: John C. Gilbert, Village Manager

Information Technology

Description: Operational/Restricted	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
ADMIN SERVER REPLACEMENT	CIP	\$17,901	\$0	\$8,181	\$0	\$0	\$0	\$0
ADMIN/FIRE NOTEBOOKS	CIP	\$26,400	\$12,971	\$5,500	\$0	\$0	\$2,500	\$5,500
ADMIN/FIRE WORK STATION REPLACEMENT	CIP	\$32,939	\$12,945	\$5,900	\$3,900	\$7,800	\$3,900	\$3,900
BUILDING PERMIT SOFTWARE ONGOING MAINTENANCE	GFRB	\$440,000	\$0	\$0	\$0	\$0	\$0	\$0
COMMUNITY CENTER- COMPUTER LAB	CIP	\$51,522	\$16,494	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
NETWORK INFRASTRUCTURE	CIP	\$33,000	\$5,471	\$0	\$0	\$0	\$0	\$0
POLICE NOTEBOOKS	CIP	\$25,916	\$8,004	\$0	\$0	\$9,000	\$0	\$0
POLICE OPERATING SYSTEMS UPGRADES	CIP	\$81,590	\$33,223	\$0	\$0	\$9,000	\$0	\$0
POLICE SERVER AND FIREWALL REPLACEMENT	CIP	\$7,890	\$2,962	\$0	\$0	\$0	\$7,890	\$0
POLICE WORK STATION REPLACEMENT	CIP	\$28,800	\$19,601	\$0	\$0	\$9,600	\$0	\$0
VILLAGEWIDE PHONE SYSTEM UPGRADE	CIP	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0

Description: Non-Operational	*Funding Source(s)	Total Project Cost	Prior Yrs Balance	FY2014	FY2015	FY2016	FY2017	FY2018
1. EMERGENCY MANAGEMENT- COOP DATA STORAGE	CIP	\$90,000	\$30,000	\$60,000	\$0	\$0	\$0	\$0
2. FINANCE CIP SOFTWARE	CIP	\$200,000	\$0	\$0	\$200,000	\$0	\$0	\$0
Total Information Technology				\$141,671	\$9,900	\$41,400	\$20,290	\$15,400

Funding Source(s):

*CIP- Capital Improvement Plan

*GFRB- General Fund Reserves- Building Inspections

Project Managers: Michael Fleming, Information Technology Administrator

Charles R. Press, Police Chief

Eric Lang, Fire Chief

Maintenance

Description: Operational/Restricted	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
MAINTENANCE- COMMUNITY CENTER EXTERIOR FAÇADE	CIP	\$49,500	\$49,500	\$0	\$0	\$0	\$0	\$0
MAINTENANCE- COMMUNITY CENTER LIFT STATION	CIP	\$4,500	\$4,500	\$0	\$0	\$0	\$0	\$0
MAINTENANCE- FIRE EXTERIOR FAÇADE	CIP	\$32,500	\$32,500	\$0	\$0	\$0	\$0	\$0
MAINTENANCE- OTHER FACILITIES	CIP	\$167,340	\$117,340	\$50,000	\$0	\$0	\$0	\$0
MAINTENANCE- SIDEWALK REPAIRS	CIP	\$75,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
MAINTENANCE- TRAFFIC CIRCLES	CIP	\$160,000	\$91,974	\$28,026	\$10,000	\$10,000	\$10,000	\$10,000
MAINTENANCE- VILLAGE HALL CAMERAS AND CARD SYSTEM	CIP	\$26,500	\$0	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300
MAINTENANCE- VILLAGE HALL EXTERIOR FACADE	CIP	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0
REPLACEMENT- TREES	CIP	\$140,000	\$0	\$100,000	\$10,000	\$10,000	\$10,000	\$10,000
Total Maintenance			\$338,814	\$198,326	\$40,300	\$40,300	\$40,300	\$40,300

Funding Source(s):

*CIP- Capital Improvement Plan

Project Manager: Paul Abbott, Building Manager

Jud Kurlancheek, Building, Zoning and Planning Director

Public Safety- Fire

Description: Operational/Restricted	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
EMERGENCY COMMUNICATION SYSTEM (BDA)	CIP	\$100,000	\$0	\$0	\$100,000	\$0	\$0	\$0
FIRE APPARATUS KQ1 & KE2	CIP	\$1,000,000	\$109,140	\$0	\$109,140	\$109,140	\$109,140	\$109,140
FIRE APPARATUS KR1- LEASE	CIP	\$225,000	\$77,557	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000
FIRE APPARATUS KR2- LEASE	CIP	\$225,000	\$77,557	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000
FIRE BUILDING FIXTURES AND EQUIPMENT- LIGHTS, DOORS, ETC.	CIP	\$23,285	\$0	\$4,657	\$4,657	\$4,657	\$4,657	\$4,657
FIRE HOSE	CIP	\$28,592	\$10,722	\$3,574	\$3,574	\$3,574	\$3,574	\$3,574
FIRE RESCUE EQUIPMENT- ROPE KITS, DEFIBILLATATORS, ETC.	CIP	\$93,630	\$62,420	\$31,210	\$0	\$0	\$0	\$0
STATION ALERTING SYSTEM	CIP	\$115,500	\$0	\$0	\$115,500	\$0	\$0	\$0
SUPPORT VEHICLES- 2 UNITS	CIP	\$76,702	\$0	\$0	\$38,351	\$0	\$38,351	\$0
TURNOUT GEAR-PANTS, JACKETS, BOOTS, HELMETS	CIP	\$121,842	\$34,812	\$17,406	\$17,406	\$17,406	\$17,406	\$17,406
Total Public Safety-Fire			\$372,208	\$180,847	\$472,628	\$218,777	\$257,128	\$218,777

Description: Non-Operational	*Funding Source(s)	Total Project Cost	Prior Yrs Balance	FY2014	FY2015	FY2016	FY2017	FY2018
1. AEDs	CIP	\$40,000	\$0	\$40,000	\$0	\$0	\$0	\$0

Funding Source(s):

*CIP- Capital Improvement Plan

*CL- Capital Lease

Project Manager: Eric Lang, Fire Chief

Public Safety- Police

Description: Operational/Restricted	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
CAPITAL LEASE- 2 MOTORCYCLES	CIP	\$42,000	\$7,450	\$8,400	\$8,400	\$8,400	\$8,400	\$8,400
CAPITAL LEASE- 20 VEHICLES	CIP	\$650,829	\$144,875	\$144,875	\$144,875	\$0	\$152,000	\$0
CAPITAL LEASE- 3 VEHICLES	CIP	\$80,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
CAPITAL LEASE- 7 VEHICLES	CIP	\$225,000	\$90,000	\$45,000	\$45,000	\$45,000	\$59,100	\$45,000
POLICE FLOOR FIXTURES AND EQUIPMENT- DOORS, LIGHTS, ETC.	CIP	\$35,000	\$14,010	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Total Public Safety- Police			\$276,335	\$223,275	\$223,275	\$78,400	\$244,500	\$78,400

Funding Source(s):

*CIP- Capital Improvement Plan

*CL- Capital Lease

Project Manager: Charles R. Press, Police Chief

Public Works

Description: Operational/Restricted	*Funding Source(s)	Total Project Cost	Prior Yrs Balance	FY2014	FY2015	FY2016	FY2017	FY2018	
BANNERS- HOLIDAYS, LIGHTHOUSE, SNOW, ART SHOW, STARS AND STRIPS	CIP	\$24,000	\$0	\$24,000	\$0	\$0	\$0	\$0	
BEACH RENOURISHMENT- ANNUAL MONITORING (FY13-FY15) ONGOING	CIP	\$99,000	\$0	\$33,000	\$33,000	\$0	\$0	\$0	
BEACH RENOURISHMENT- RENOURISHMENT	FEMA/CIP	\$3,100,000	\$1,143,715	\$0	\$0	\$0	\$0	\$0	
DUNE RESTORATION	CIP	\$90,000	\$0	\$50,000	\$10,000	\$10,000	\$10,000	\$10,000	
MAINTENANCE VEHICLE- BEACH MONITORING	CIP	\$12,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	
PUBLIC WORKS YARD	CIP	\$70,000	\$69,525	\$0	\$0	\$0	\$0	\$0	
SEAGRASS RESTORATION- ANNUAL MONTORING (FY12-FY15) ONGOING	CIP	\$121,201	\$49,201	\$36,000	\$36,000	\$0	\$0	\$0	
SEAGRASS RESTORATION- BISCAYNE NATIONAL PARK	CO,GFR	\$500,000	\$450,358	\$0	\$0	\$0	\$0	\$0	
SMALL/MID-SIZE LANDSCAPING PROJECTS	CIP	\$500,000	\$42,216	\$200,000	\$50,000	\$50,000	\$50,000	\$50,000	
STREET SIGNS- REPLACE VILLAGEWIDE	RI,CIP	\$240,000	\$65,000	\$175,000	\$0	\$0	\$0	\$0	
WHITEFLY PEST CONTROL	CIP	\$180,000	\$18,195	\$45,000	\$45,000	\$45,000	\$26,805	\$0	
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Description: Non-Operational	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed	
1. MAINTENANCE VEHICLE- TRUCK F250 (4X4)	CIP	\$19,500	\$7,895	\$8,700	\$2,905	\$0	\$0	\$0	
2. VILLAGEWIDE CROSSWALK SAFETY IMPROVEMENTS	CIP	\$50,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	
3. CRANDON BLVD LED FLASHER AT E. HEATHER DR	CIP	\$45,000	\$0	\$45,000	\$0	\$0	\$0	\$0	
4. RESURFACING EAST OF CRANDON EXCEPT HOLIDAY COLONY	CIP	\$300,000	\$0	\$300,000	\$0	\$0	\$0	\$0	
5. UPLIGHTING REPLACEMENT PROGRAM	CIP	\$45,000	\$45,000	\$0	\$0	\$0	\$0	\$0	
6. STREET LIGHTING PHASE III- HARBOR DR FROM SUNSET CR TO W MASHTA	CIP	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$0	
7. STREET LIGHTING PHASE IV- MASHTA DR FROM HARBOR DR CR TO CRANDON	CIP	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	
8. MAINTENANCE VEHICLE- TRUCK F150 (4X4)	CIP	\$18,980	\$4,745	\$4,745	\$4,745	\$4,745	\$0	\$0	
Total Public Works				\$1,977,850	\$1,083,445	\$193,650	\$121,745	\$98,805	\$72,000

Funding Source(s):

*CIP- Capital Improvement Plan

*CO- Capital Outlay

*GFR- General Fund Reserves

*RI- Roadway Improvement

Project Manager: Jud Kurlancheek, Building, Zoning and Planning Director

Recreation and Open Space

Description: Operational/Restricted	*Funding Source(s)	Total Project Cost	Encumbered FUNDS	FY2014 FUNDED	FY2015 Funds Needed	FY2016 Funds Needed	FY2017 Funds Needed	FY2018 Funds Needed
530 CRANDON BLVD SAMPLING	CIP	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$0
CALUSA PARK IMPROVEMENTS-FROM HARBOR DRIVE EASEMENT TO PARK	CIP	\$28,000	\$28,000	\$0	\$0	\$0	\$0	\$0
CALUSA PARK PATHWAY- TRAIL FROM EASEMENT TO PARKING LOT	CIP	\$33,000	\$0	\$0	\$0	\$0	\$0	\$0
COMMUNITY CENTER EXPANSION	DEV	\$1,500,000	\$1,500,000	\$0	\$0	\$0	\$0	\$0
COMMUNITY CENTER GENERATOR	CIP	\$75,000	\$75,000	\$0	\$0	\$0	\$0	\$0
NORTH VILLAGE GREEN LIGHTING	CIP	\$180,000	\$180,000	\$0	\$0	\$0	\$0	\$0
VILLAGE GREEN IMPROVEMENTS	CIP	\$188,364	\$158,364	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000
VILLAGE RECREATION BUS	CIP	\$82,644	\$82,644	\$0	\$0	\$0	\$0	\$0
Description: Non-Operational				FY2014	FY2015	FY2016	FY2017	FY2018
1. 530 CRANDON BLVD DESIGNATED USE	CIP	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0
Total Recreation and Open Space			\$2,039,008	\$110,000	\$5,000	\$5,000	\$5,000	\$5,000

Funding Source(s):

*CIP- Capital Improvement Plan

*DEV- Developer Contribution- Consultatio Resolution provides for Land Acquistion and/or Community Center Expansion

Project Manager: Todd Hofferberth, Parks and Recreation Director